

FEEDBACK ANALYSIS REPORT 2019-20

GOVT. Dau Kalyan Arts and Commerce P.G. College Balodabazar being unique from its very inception and foundation, has emerged as a benchmark of excellence and innovation for the world of education. With quality sustenance as its focus, the IQAC of the university has developed the feedback mechanism commencing with obtaining feedback from the various stakeholders through a structured rating based feedback form. The college draws feedback from students, teachers, alumnae and employers for continuous improvement in curriculum development and enrichment.

Action Taken on Feedback (2019-20)

Student feedback	
Issue	Action Taken
Vacant post of teachers should be filled	The demand for additional teachers has been passed to the management committee. The management committee promised to appoint addition teacher through guest and Janbhagidari funds.
More staff should be appointed in the library	The need has been communicated to the principal and to higher education
Sports facilities should be improved	Boundary wall for ground initiated, district volleyball court and Badminton court open for college students.
Professional sports coach should be arranged	The demand has been passed to management.
The curriculum should complete in time	The teachers whose syllabus is not completed given suggestion to complete syllabus in time
Parents Feedback	
Additional effort should be made to teach tough topic	Effort are already being made to address the issue
Arrangement for water cooler in exam time for students	Adequate arrangement of water cooler shall be made in the premises.
Signage for throwing garbage and handicapped toilet in college	Signage will be put up at various places for students to throw garbage and signage for disabled students.
Invitation for annual cultural program must given within time period	Effort are already being made
Faculty feedback	
There is a severe shortage of teachers	The demand for additional teachers has been passed to the management committee. The management committee promised to appoint addition teacher through guest and Janbhagidari funds.
A timetable should be set for internal	Internal time table must be attached in

exam and evaluation	college notice board and checked within time
There is shortage of digitally equipped classroom	The need has been communicated to the management. Digitally enabled classroom are available in PGDCA and B.Sc.(I.T.) labs.

FEEDBACK ANALYSIS 2018-19

Structured feedback received from Students, faculties, Alumni and parents for Design and Review of syllabus were analyzed and actions taken report on different suggestion are draft out. The major issues and Acton are given here.

Action Taken on Feedback 2018-19

Student feedback	
Issue	Action Taken
Content of syllabi needs enhancement in terms of quality	All the teachers were notified about the issue and they were encouraged and enriched the curriculum with more appropriate teaching-learning methods and techniques.
More staff should be appointed in the library	The need has been communicated to the principal and to higher education
Depth of the course content needs to be increased for achieving the expected Course Outcomes	Teachers were informed to keep check on the attainment of course outcomes
More practical training sessions are desired by the students	Teachers paid more attention to practical sessions and made their teaching more experiential.
The curriculum should complete in time	The teachers whose syllabus is not completed given suggestion to complete syllabus in time
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Faculty feedback	
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Suggested that syllabi should be need based	The details of the feedback were received by each department and appropriate awareness was created
Teachers should have the freedom to adopt innovative techniques/strategies of teaching such as seminar presentations, group discussions etc	Teachers were encouraged to adopt more innovative techniques and strategies for teaching. More smart room in college has being created.
Alumni Feedback	
More exposure to field visits in curriculum	Teachers those have field project in their subject paid more attention to have more field visits and thus gave exposure to students for field visits.
Evidence based practical demonstration	Science teachers paid more attention to gave more attention for Evidence based practical education
Need more exams for formative assessment.	IQAC suggest Teachers to put efforts to have more exams for formative assessment.

FEEDBACK REPORT 2017-18

The Feedback Analysis Committee of the institution designs and collects feedback from its stakeholders to monitor and evaluate its performance quality on curriculum and curriculum related issues. The feedback forms were collected from all stakeholders on several aspects of curriculum and its learning related issues in terms of quality, competence, skills and professionalism. This feedback also considers other issues like delivery of curriculum by teachers, library, NCC, NSS, Sports and other facilities of college. The report of feedback was forwarded to IQAC for necessary action and thereafter the analysis is shared with all stakeholders. The college heads are suggested to take necessary measures and actions as to comply with the issues raised by the stakeholders. The issue and action taken report are given here.

Action Taken on Feedback 2017-18

Student feedback	
Flexibility in choosing electives	Information about elective courses in

	subject should be informed to all students in college. More number of elective courses added in each programme. Students can able to choose multi-disciplinary electives from any of the Departments of the affiliating university
Placement Opportunities	IQAC decided to form placement cell for providing job opportunity to students and information regarding this
Socially relevant courses	Fieldwork and project work in some PG courses have socially relevant subject. students went in village and factories for completion of their projects
Faculty feedback	
Environmental Awareness Courses	EWS and human rights paper is compulsory in all first year programme of art, science and commerce courses. Project work also involved in paper.
Students and teaching faculties should be technosavy.	Teachers were made available with appropriate ICT facilities and encouraged to make effective use of ICT.
Need more exams for formative assessment.	. Teachers were encouraged to have more formative assessment of the students. Teachers put efforts to have more exams for formative assessment.
Alumni Feedback	
Evidence based practical demonstration	Teachers paid more attention to gave more attention for Evidence based practical education
Suggestion to promote work environment for team work	Teachers encouraged students to work in team and positive results of working in a team are visible.

FEEDBACK ANALYSIS 2016 -2017

The institution collects feedback on curriculum aspects and courses from different stakeholders such as students, alumni and faculty. Once the feedback is analyzed and valuable suggestions given were considered and necessary actions were executed. Some of the valuable issue or suggestions and action taken for them are given here:-

Action Taken on Feedback 2016-17

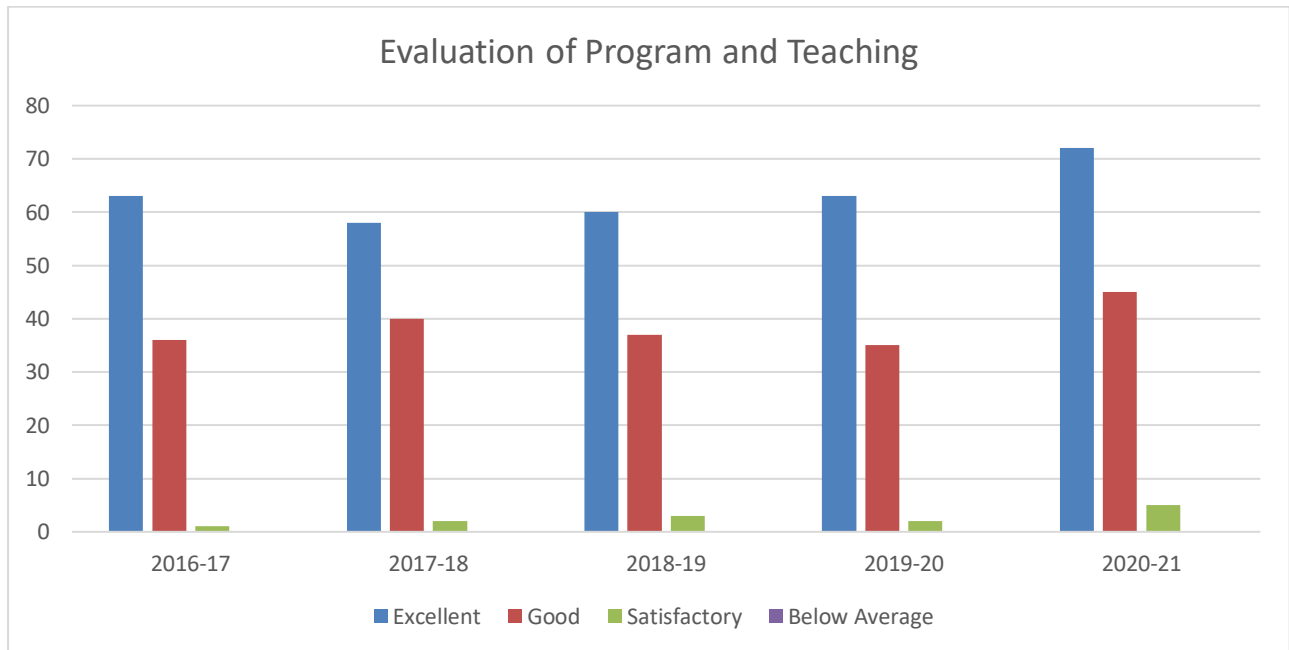
Student Feedback	
The subject and curriculum design such that it should help in carrier buildup	The issue raise and suggestion taken for university meeting and teacher must teach for carrier oriented in their subject
new books must be available in library so that students issue books and prepare for exam	The IQAC acknowledge the students problems and arrangement for books department wise taken into consideration.
As extension activities are part of the curriculum, more activities suiting the current needs were to be organized.	Observation of International Yoga Day, clean India program, NSS day and NCC days was carried out in college. Workshops and Seminars were conducted on Conservation of Environment and Protection of Biodiversity.
Faculty Feedback	
Curriculum are design to taking into account of today's need of students	The curriculum suggestion was given to university and changes made time to time for syllabus.
Teachers are appointed as a part of curriculum development committee. Suggestions from all faculties regarding curriculum revision are considered. Inputs are taken for revision of syllabus.	Feedback given by the subject teachers and each department were put forward to the affiliating university.
Case study approach may be introduced. Group assignments and projects to be given	Case study assignments were given to the students in LLB and LLM program. This helped them to acquire problem solving skills. Group assignments and projects were given Interdepartmental projects were carried out
Alumni Feedback	
Capacity building programme may be organized for staff.	Capacity building programmes were regularly organized for both teaching and non-teaching staff.
Training programme may be organized to improve the placemen opportunities.	IQAC created placement cell in college for placement opportunity and training program of students.
Involve alumni in BOS and take their suggestions to revamp the curriculum to cater to the needs of the job market.	Suggestions by the alumni were considered and they were included in important decision making processes. Prestigious alumina were invited to give motivational talks to the students in

	college.
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Feedback of Students

Feedback of students has been taken every year. Out of the total strength of the students, approximately 10 percent of feedback is collected. There are main three questionnaires, Course evaluation and Teacherevaluation. Overall Evaluation of Program and Teaching; feedback of last five years is analyzed and inference is given below:

Year	Excellent	Good	Satisfactory	Below Average
2016-17	63	36	1	0
2017-18	58	40	2	0
2018-19	60	37	3	0
2019-20	63	35	2	0
2020-21	72	45	5	0



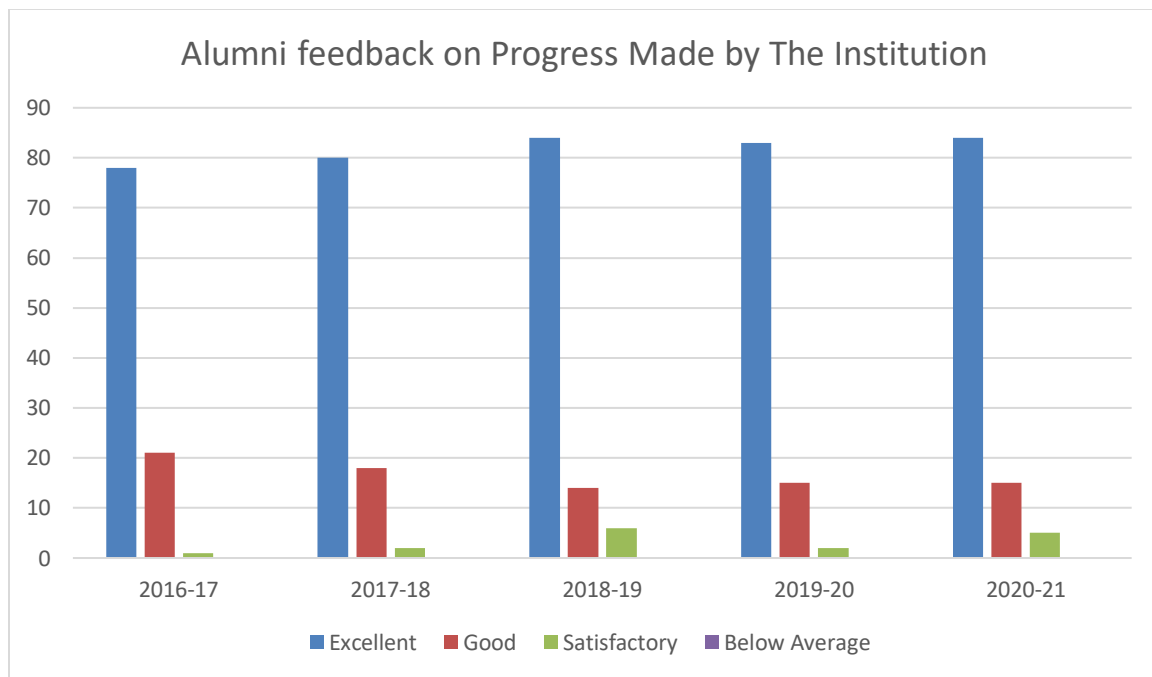
Feedback analysis of average of the last five years on the syllabus shows that 82.6 % students felt the syllabus is adequate, according to 10% students it is inadequate, while 7.4% thought it is challenging. As far as an understanding of course, is concerned 37.4% of the students find the course easy and for 58.8% of the students it is manageable while 4.2% student face difficulty in

understanding the course. According to Students feedback on the regularity of the teaching, 67% of the students says the coverage of syllabus in the classroom teaching is more than 85 percent. While the opinion of 23% students is 70 to 85 % syllabus is taught in the classroom. Teacher plays a vital role in building the academic atmosphere of the campus; their behavior and interaction with students motivate students to pursue their studies. The feedback regarding the quality of the teacher reveals that 71% students are of the opinion that teachers are always effective while 21% students feel teachers are not always effective. Students say that 82% teachers are well prepared to deliver a lecture in the classroom. Other salient features of student feedback are: More than 80% student reported that introductory classes were taken from the teachers. 82% students get a regular and timely response, 94% students are in favor of internal assessment and it is helpful for improvement in performance.

Alumni Feedback

Alumni are always pride of the institution. We value their feedback and suggestions that help us to plan future proposals for the betterment of the institution. Alumni meetings are organized every year, as well as many alumnae visit institution after a long time to see the progress made by the institution. We use to take feedback from them. Alumni feedback comprises of ten questions. We clubbed similar category questions for analysis and data is presented below:

Year	Excellent	Good	Satisfactory	Below Average
2016-17	78	21	1	0
2017-18	80	18	2	0
2018-19	84	14	6	0
2019-20	83	15	2	0
2020-21	84	15	5	0

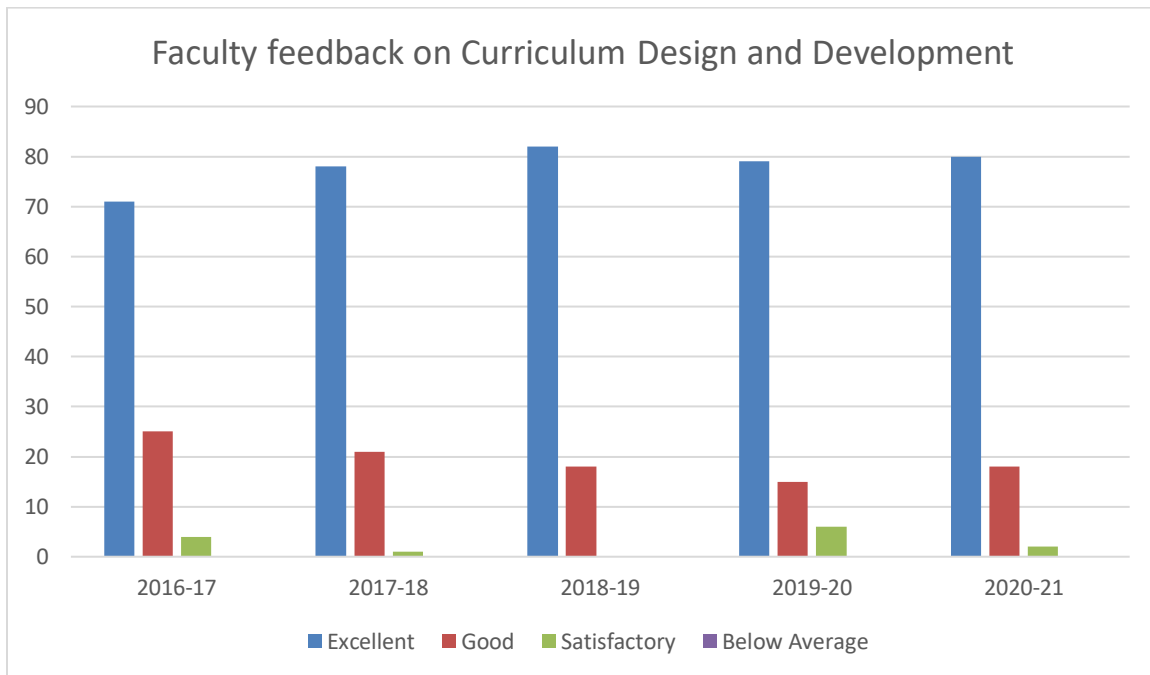


Alumni gave a positive response to the academic development of the college. Almost all the alumni are pleased to see the overall progress of the college in all aspects.

Faculty Feedback

Faculty feedback on Curriculum Design and Development; Teaching, Learning, Evaluation and Research; Infrastructure and Governance has been taken in a prescribed Performa yearly. Analysis of Teacher Feedback is as follows:

Year	Excellent	Good	Satisfactory	Below Average
2016-17	71	25	4	0
2017-18	78	21	1	0
2018-19	82	18	0	0
2019-20	79	15	6	0
2020-21	80	18	2	0



Faculties expressed their view frankly. The views of the faculties are given due consideration, by the head of the institution for the development of the college. In day-to-day administration and in special circumstances the opinion of teachers is taken by the principal for making decisions. In

the meeting of the staff council, important matters are discussed for planning the activities of the college. The principal tries to get solutions to the problems if any with positive suggestions of faculties. In General, Principal considers views of senior faculty members of the college in all matters. As far as the curriculum is concerned, 49 % of the teachers strongly agreed with the process of curriculum design such as framing of syllabi, employability, aspects of curriculum, updating of syllabi in board of studies; while 43 % teachers agreed with the process; whereas 7 % -1% are either neutral and disagree with the process of curriculum design and development. 91 % of the teachers expressed positive response towards the teaching, learning and research; most of them are satisfied with the facilities available for teaching, learning i.e. library, and ICT. They are encouraged by Principal for participating in extension programs, attending seminar-workshop etc. Only 8% of teachers did not give a clear opinion. Governance is an important aspect of the college administration. Good governance, Proper management of the resources available in the college gives new dimensions to the college development hence the feedback of faculty on governance is taken as they are an integral part of the developmental process. 54% teachers strongly agree and 42% agree with the working of the college administration. The 4 % teachers having different views; it could not be ignored as it gives scope for introspection and sometimes gives a different angle to the solution. According to 50% teachers, the efforts have been made to installation of safe drinking water facility, parking space, sports infrastructure, furniture in classroom etc. while 38% teachers strongly agreed with the infrastructure of the college and 11% did not give any clear opinion. Overall, the results derived from the analysis of the questionnaire show that the college is sound in all respects, but there is always scope for betterment, feedback always guides governance to bring positive changes in the college for the development in the field of infrastructure, academic and research.